

Great Bowden Pre-school Application Form.

Dear Parents/Guardians

Thank you for your enquiry about our pre-school, please find enclosed the information you requested. If you would like to read through our information booklet and should you wish your child to be placed on our waiting list, please complete the form below and return it to :-  
Email:- greatbowdenpre-school@hotmail.co.uk

Mrs Diane Cancelliere, 9 Berry Close, Great Bowden, LE16 7ES.

Telephone Number Diane 07743 521728 between the hours 8.00am until 7.00pm 7 days a week.

Pre-School Mobile 07790 470411 during session time only.

Today's Date.....Child's Date of Birth.....

Child's Name.....

Contact Name.....Relationship to the Child.....

Address.....

.....Post Code.....

Telephone Numbers Home.....Mobile.....

Email Address.....

The Number of sessions you require..... (A minimum of 2 if available).

Please indicate below the sessions you would prefer your child to attend, (please circle your preferences).

Monday am	Monday pm	Monday all day
Tuesday am	Tuesday pm	Tuesday all day
Wednesday am	Wednesday pm	Wednesday all day
Thursday am	Thursday pm	Thursday all day
Friday am		

Do you intend to send your child to any other nursery's or pre-schools yes/no

This is only an indication and we realise that these may change, we will contact you when your child is due to start to confirm the sessions you need. We do have a long waiting list and will try to accommodate your child as soon as possible.

# Great Bowden Pre-school



*The Pre-school opened in 1984 and is a member of the Pre-school Learning Alliance. We are registered with Ofsted for children aged from 2 to School age. Staff ratios are as follows: - 2-3 years 1-4, 3-5 years 1-8. The group is a registered charity and therefore committee run, Registered Charity No. 1039424.*

*The current leader is Diane Cancelliere who took over the running of the group in 1988.*

**Our Aim** *is for your child to learn through play in a safe, secure and stimulating environment, within a frame work which ensures equality of opportunity for all children and their families. We as a pre-school follow the government's Early Years Foundation Stage guidelines, working with parents to discover each child's interests and needs, therefore providing them with activities and opportunities to support and extend their development and learning. Each child receives individual attention made possible by the high ratio of adults to children, fun and friendship with children and other adults and the support of a personal key person. In addition to this we have a member of staff who is our Special Education Needs Co-ordinator. We provide the opportunity for you and your family to be directly involved in the activities of the group and in your own child's progress.*

**Our Policies** *We have a complete set of policies that are available for you to read on request however a brief outline of some of these are as follows:-*

**Behaviour** *We aim to promote acceptable behaviour and respect for others, our methods of behaviour management include-praise for good behaviour, distraction, discussion, and on occasion time out, this would involve the child being taken away from their playtime for one minute to reflect on their behaviour.*

**No smoking-** *For the safety and welfare of staff and the children, we operate a no smoking policy throughout the premises.*

**Admissions-** *We accept all children on the waiting list and will offer them a place as and when there is a vacancy. However the following points will be taken into consideration- length of time on the waiting list, siblings attending the group past and present and the age of the child.*

**Complaints procedure-** *If you have a complaint please see a member of staff who would be pleased to assist you. If the matter is not resolved to your satisfaction contact the committee chairperson. In the unlikely event that the matter is still not resolved you may ring Ofsted on 0845 6014772. **The Children's Act-** We are bound by the children's act to report any suspected cases of child abuse*

## Curriculum

Within the group, all children are supported in developing their potential at their own pace. Our key worker system enables us to ensure a planned curriculum tailored to the needs of each individual child. By means of developmentally appropriate play activities and a high level of individual adult input, we offer a curriculum which leads to nationally approved learning outcomes and prepares children to progress with confidence to the National Curriculum at the age of five.

## Language and Literacy

In both small and large groups, children are encouraged to extend their vocabulary and fluency by talking and listening, by hearing and responding to stories, songs and rhymes. Children are helped to understand that written symbols carry meaning, and they are encouraged to express themselves in writing and pictures. Materials and equipment, including posters around the room provide for this purpose. We also provide a well-stocked book corner with a variety of fiction and nonfiction texts for the children to use.



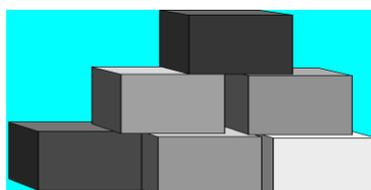
## Personal and Social

Within a nurturing environment children are individually supported in developing confidence, independence and self-respect. They are encouraged to work and concentrate independently and also to take part in the life of the group, sharing and co-operating with other children and adults. Through activities, conversation and practical example, they learn acceptable ways to express their own feelings and to have respect for the feelings of others. All children are given the opportunity, as appropriate, to take responsibility for themselves and also for the group, its members and its property.



## Mathematics

By means of adult supported practical experience, children become familiar with sorting, matching, ordering, sequencing and counting activities that form the basis for early mathematics. As they use their developing mathematical understanding to solve practical problems, children are assisted to learn and use the vocabulary of mathematics, identifying objects by shape, position, size, volume and number. Songs games and picture books help children become aware of number sequences and when they are ready, to use simple mathematical operations such as adding.



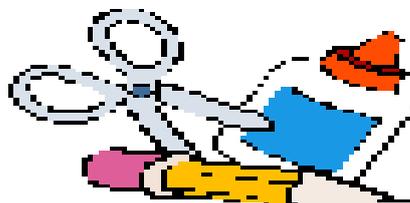
### Knowledge and Understanding of the World

A safe and stimulating environment allows children to explore and experiment with a range of natural and manufactured materials. They learn to observe objects and substances, recognising differences, patterns and similarities, and to share and record their findings. Children are assisted in exploring and understanding their environment, both within the group and also in the wider community. A range of safe well-maintained equipment enables children to extend their technological understanding using simple tools and techniques as appropriate to achieve their intentions and to solve problems.



### Creative Development

Children are encouraged to use a wide range of resources in order to express their own ideas and feelings and to construct their individually response to experience in two and three dimensions. Art equipment including paint, glue, crayons and pencils as well as natural and discarded resources, provides for open ended exploration of colour, shape and texture and the development of skills in painting drawing and collage. Children join in with and respond to music and stories, and there are many opportunities for imaginative role play, both individually and as a group.



### Physical Development

A range of equipment and opportunities both inside and outside, allows children to develop confidence and enjoyment in the use and development of their own bodily skills. A very high level of adult supervision enables children to create and meet physical challenges, safely developing increasing skills and control in moving, climbing and balancing. At the same time children are supported in the development of the fine motor skills required to use tools, including pens and pencils, and to handle small objects with increasing control and precision.



Opening Times: - We are open from 8:30am to 4:00pm, offering flexible sessions and wraparound care to support families.

**Sessions: Monday to Thursday**

Morning: 9:00am-12:00pm

Lunch Club: 12:00pm-1:30pm

Afternoon: 12:00pm-3:00pm

**Wraparound care:**

8:30am-9:00am

3:00pm-4:00pm

**Friday**

Morning: 9:00am-12:00pm

Lunch Club: 12:00pm-1:00pm

Wraparound care: 8:30am-9:00am

Please speak to Diane for availability.

Email address - [greatbowdenpre-school@hotmail.co.uk](mailto:greatbowdenpre-school@hotmail.co.uk)

Contact numbers are:

Pre-School mobile during session times - 07790 470411

Pre-School Manage - Diane Cancelliere 07743 521728

Deputies are Joanne Williamson and Carrie White. Other permanent members of staff are Jane Haddon qualified to the equivalent of an NVQ level 3, Anne-Marie Burman NVQ level 2 and is currently undertaking level 3 training, Nichola Flammia NVQ level 2 qualification and is currently undertaking level 3 training, and Kate Saunders and is currently undertaking level 3 training,. All staff undertake regular additional training to comply with the LEA requirements.

**Committee Members.**

Chair Person Anne Steed [anniesteed@hotmail.co.uk](mailto:anniesteed@hotmail.co.uk)

Treasure Diane Cancelliere [dianecancelliere@hotmail.co.uk](mailto:dianecancelliere@hotmail.co.uk)

Secretary Lucy Kilmister [lucyckilmister@gmail.com](mailto:lucyckilmister@gmail.com)

Other Committee members.

Kate Saunders [kate-rianna@hotmail.co.uk](mailto:kate-rianna@hotmail.co.uk)

[Becky Ainscough bekyainscouugh2016@gmail.com](mailto:beckyainscough2016@gmail.com)

Fees are currently £6.00. Per hour.

## Funding

### Funding for 3 and 4 year old children

All 3 and 4 year olds in England are entitled to 570 hours of funded childcare. This is usually taken as a maximum of 15 hours a week over 38 weeks of the year, in line with Leicestershire's school term dates, but can be taken as fewer hours over more weeks. Some [9 month to 2 year old children are also eligible](#).

### How do I claim the 15 funded hours?

The 15 funded hours are universal for all 3 and 4 year olds, so there is no application process involved.

Firstly you will just need to check that your chosen childcare offers funded hours (most will but there are some that don't).

If they are registered to offer funded places then they should ask to take a copy of your child's birth certificate and get you to complete a Parental Statement of Undertaking (PSOU) form. This short form gives consent for them to claim your child's funded hours, and allows you to specify which days/times you wish to use them on.

Please be aware that children only become eligible for the funding in the period following their 3rd birthday e.g:

- Child turns 3 between 1 April – 31 August = eligible for funding from 1 September
- Child turns 3 between 1 September – 31 December = eligible for funding from 1 January
- Child turns 3 between 1 January – 31 March = eligible for funding from the 1 April

## 30 hours funded childcare - check if you're eligible

The extended entitlement is intended to support working parents with the cost of childcare and enable them to return to work or to work additional hours.

Working parents who meet the criteria can get 30 hours per week (for up to 38 weeks per year, a total of 1140 hours) of funded childcare.

If you're having difficulty completing an eligibility check or have a query about the result, you should contact [0300 123 4097](tel:03001234097).

**To check if you are eligible for any support with childcare costs,** visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) **(Link is external and opens in new window).**

30 Hours funded childcare for foster parents

## Tax-free childcare

If you're a working parent with children under 12 (or under 17 for disabled children), you can open an online account to pay for registered childcare. The government will top-up the money you pay into the account. For every £8 you pay in, the government will add an extra £2. You can receive up to £2,000 **per child**.

## Universal Credit

If you, and any partner, are working, or you're due to start work, and you're claiming Universal Credit, you can claim back up to 85% of your eligible childcare costs for children under 16. You could get up to £646 a month for one child, or £1,108 for two or more.

## Using your 30 hours

If eligible, you can:

- use up to 30 hours per week
- split your hours over more than one provider
- use a maximum of 10 hours in any one day
- only use hours between 6am and 8pm
- use the 30 hours as part of a stretched offer, banking hours to use in the holiday periods if your provider offers this

## Using more than one provider

*You can spread your funded hours between a maximum of 2 settings per day. The council will work out how the funding payments are split between providers based on the information submitted by the setting. Where parents are taking up a place for an eligible 2 year old, the council would suggest that only one provider is used.*

## Funding for 9 month to 2 year old children

# Free Early Education Entitlement (FEEE) Funding

There are two ways that eligible parents and carers can access 2-year FEEE funding. Please see the funding streams below to determine which one will apply to you:

## 1. Working Parent Entitlement

**From September 2025** - working parents of children aged 9 months old will be able to access 30 FEEE hours (1,140 hours per year).

Parents and carers are entitled to use their 570 or 1,140 hours over 38 weeks of the year (term time) or some providers will allow you to 'stretch' the hours over more weeks, using fewer hours claimed per week.

### *What is the eligibility criteria?*

You, and any partner, must expect to earn (on average) at least £167 per week (equal to 16 hours at the National Minimum or Living Wage).

If you, or your partner, are on maternity, paternity, or adoption leave, or you're unable to work because you are disabled or have caring responsibilities, you could still be eligible.

You can't get either 15 or 30 hours childcare if you, or your partner, each individually expect to earn £100,000 adjusted net income or more.

### *How can parents check if they are eligible?*

You can [check your eligibility and get further information on the scheme](#)(Link is external and opens in new window) online.

If you have any questions or are having difficulties in applying, please call the HMRC on [0300 123 4097](tel:03001234097).

## 2. Families receiving some additional forms of government support

### *What is the eligibility criteria?*

Your 2-year-old can get free childcare if you live in England and are in receipt of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Universal Credit, and your household income is **£15,400** a year or less after tax, not including benefit payments
- The guaranteed element of Pension Credit
- Child Tax Credit, Working Tax Credit (or both), and your household income is **£16,190** a year or less before tax
- The Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)

2-year-olds can also get free childcare if they:

- are looked after by a local authority
- have an education, health and care (EHC) plan
- get Disability Living Allowance
- have left care under an adoption order, special guardianship order or a child arrangement order

If you are a non-UK citizen who cannot claim benefits

If your immigration status says you have 'no recourse to public funds', you may still get free childcare for your 2-year-old. You must live in England and your household income after tax must be no more than:

- £26,500 for families outside of London with one child
- £34,500 for families within London with one child
- £30,600 for families outside of London with two or more children
- £38,600 for families within London with two or more children

**You cannot have more than £16,000 in savings or investments.**

